

## SMART Coaching - Course Evaluation

|   |                |                   |          |         |       |                |
|---|----------------|-------------------|----------|---------|-------|----------------|
| Course Name:  | SMART Coaching | Dept:             | Date:    |         |       |                |
| Facilitator Name(s):  |                |                   |          |         |       |                |
| <b>Course Content &amp; Delivery</b>  |                | Poor              | Fair     | Average | Good  | Excellent      |
| 1. Level of information given my knowledge/experience was:  |                | 1                 | 2        | 3       | 4     | 5              |
| 2. Quality of the material (e.g., flow, professional appearance, graphics) was:   |                | 1                 | 2        | 3       | 4     | 5              |
| 3. Relevance of the knowledge and/or skills to my job was:  |                | 1                 | 2        | 3       | 4     | 5              |
| 4. Time allowed to complete each session was:   |                | 1                 | 2        | 3       | 4     | 5              |
| <b>Facilitator</b>  |                | Poor              | Fair     | Average | Good  | Excellent      |
| 1. Knowledge of subject was:  |                | 1                 | 2        | 3       | 4     | 5              |
| 2. Ability to answer questions was:   |                | 1                 | 2        | 3       | 4     | 5              |
| 3. Ability to keep class moving and on track was:   |                | 1                 | 2        | 3       | 4     | 5              |
| <b>Learning Objectives</b>  |                | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
| <i>Upon completion of this course, I am now able to:</i>  |                |                   |          |         |       |                |
| 1. Identify means and methods of SMART Coaching techniques to coach employees to higher performance   |                | 1                 | 2        | 3       | 4     | 5              |
| 2. Identify specific behaviors for each employee that needs reinforcement   |                | 1                 | 2        | 3       | 4     | 5              |
| 3. Provide effective feedback that results in change of behavior  |                | 1                 | 2        | 3       | 4     | 5              |
| 4. Analyze an individual team member's strengths and areas of development   |                | 1                 | 2        | 3       | 4     | 5              |
| 5. Address performance problems pro-actively  |                | 1                 | 2        | 3       | 4     | 5              |
| 6.  |                | 1                 | 2        | 3       | 4     | 5              |
| 7.  |                | 1                 | 2        | 3       | 4     | 5              |
| <b>Overall Quality</b>  |                | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
| 1. The course was a good use of my time.  |                | 1                 | 2        | 3       | 4     | 5              |
| 2. The course will help me be more effective in my job.   |                | 1                 | 2        | 3       | 4     | 5              |
| 3. I would recommend this course to my colleagues.  |                | 1                 | 2        | 3       | 4     | 5              |
| <b>Additional Feedback</b>  |                |                   |          |         |       |                |
| 1. For me, the level of this course was: <input type="checkbox"/> Too advanced <input type="checkbox"/> Just right for my needs <input type="checkbox"/> Too basic <input type="checkbox"/> Not needed      |                |                   |          |         |       |                |
| 2. The test for this course was: <input type="checkbox"/> Too advanced <input type="checkbox"/> Just right for the class <input type="checkbox"/> Too basic <input type="checkbox"/> N/A (no test provided) |                |                   |          |         |       |                |
| 3. What were the most significant outcomes of the class for you?  |                |                   |          |         |       |                |
| 4. What aspects of the course were least helpful to you?  |                |                   |          |         |       |                |
| 5. What else would you have liked to learn in this course?  |                |                   |          |         |       |                |
| 6. Additional Comments  |                |                   |          |         |       |                |

**THANK YOU FOR COMPLETING THIS EVALUATION.  
YOUR FEEDBACK MATTERS!**